

**NASA ADVISORY COUNCIL
SCIENCE COMMITTEE
TASK GROUP OF THE NAC SCIENCE COMMITTEE**

TERMS OF REFERENCE

The Task Group of the NAC Science Committee (hereinafter, "Task Group") is a temporary subgroup of the NASA Advisory Council's (NAC) Science Committee. The purpose of this Task Group is to devise a plan for how the NAC Science Committee can organize, particularly with respect to the NAC Planetary Science Subcommittee Analysis Groups (AGs), to provide advice not only to the Science Mission Directorate (SMD) but, also, to the Exploration Systems Mission Directorate (ESMD) for integration of science into its exploration mission objectives.

Per NASA Policy Directive (NPD) 1150.11, Federal Advisory Committee Act Committees, the Task Group will be managed under procedures that ensure the same spirit of openness and public accountability that is embodied by the Federal Advisory Committee Act (FACA). This includes public meetings, as appropriate, and public access to Task Group records.

MEMBERSHIP

The membership of the Task Group will consist of leading authorities with relevant expertise drawn from industry, academia, independent researchers, and Government institutions. The SMD Associate Administrator, in consultation with the Science Committee Chair and the ESMD Associate Administrator, will appoint the members and the Task Group Chair. The Task Group will have between 5-10 members. The Task Group shall report to the NAC Science Committee and the Exploration Committee.

MEETINGS

The Task Group will meet, as needed, via telecon. Task Group meeting agendas will be approved pursuant to NPD 1150.11 by the Task Group Executive Secretary, after coordination with the Task Group Chair, and will be responsive to requests from the SMD Associate Administrator and the Science Committee Chair. The Task Group Executive Secretary will publish notices of upcoming meetings in the Federal Register no less than 15 days prior to each meeting.

REPORTING

The Task Group Chair will report on the Task Group's findings, observations, and draft recommendations to the NAC Science Committee for deliberation at the Committee's quarterly public meetings. Records of each Task Group meeting, including meeting agenda, list of attendees, minutes, and presentations, will be kept by the Task Group Executive Secretary.

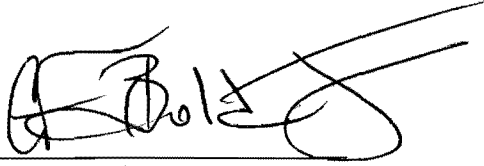
ADMINISTRATIVE PROVISIONS

The Task Group's Executive Secretary will be appointed by the SMD Associate Administrator, in consultation with the Science Committee Chair. The Task Group Executive Secretary will work with the Task Group Chair to coordinate meetings, agendas, speakers, etc., for Task Group

meetings. Staff support for the Task Group Chair and members will be provided by SMD. Other NASA Mission Directorates may provide support for specific activities, as appropriate.

DURATION

The Task Group is a temporary subgroup of the NAC Science Committee. If the Science Committee's Terms of Reference (TOR) are terminated or expires, the Task Group will terminate. The Task Group may be terminated at the discretion of the Administrator. If the Task Group terminates, the Task Group TOR also terminates, and all appointments to the Task Group terminate.



Charles F. Bolden, Jr.
NASA Administrator

1/11/11
Date